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FOR IMMEDIATE RELEASE  
October 16, 2024

## **Disaster Preparedness and Recovery for Essential Records (DPRER) Seminar**

The Georgia Archives is excited to announce the upcoming Disaster Preparedness and Recovery for Essential Records (DPRER) Seminar, which will take place from November 13-15, 2024. Participants will be provided with comprehensive training on how to identify and protect vital records in the face of emergencies, including tornadoes, floods, and fires. The seminar will focus on proactive planning and recovery strategies to safeguard critical documents and ensure continuity during and after a disaster. Continuing Education credits through the Georgia Records Association will be offered for members who attend and complete seminar assignments.

[Click here to register for the seminar.](#)

### **Seminar Details**

#### **Days 1-2: November 13-14, 2024**

- Location: In-person at the Georgia Archives (space is limited for in-person attendance) or virtual via TEAMS
- Time: 9:00 AM – 4:00 PM
- Cost: \$25
- Registration Deadlines:
  - o In-person - Tuesday, November 12, at midnight
  - o Virtual - Wednesday, November 13, at midnight

When disaster strikes, it can be overwhelming to determine which records are most important to salvage. On Day One, participants will learn how to identify essential records, assess potential hazards, and mitigate risks before a disaster strikes. Day Two will focus on developing a Records Emergency Action Plan (REAP), disaster recovery procedures, and damage assessment. Featured guest speakers include Todd Watson, Chief Information Security Officer for the University System of Georgia, who will address cybersecurity, and a representative from a government agency who will discuss her agency's recovery from a mold outbreak.

#### **Day 3: November 15, 2024**

- Location: In-person only (space is limited for in-person attendance)
- Time: 9:00 AM – 4:00 PM
- Cost: \$25
- Registration Deadline: Thursday, November 14, at midnight

Day Three will offer hands-on training in disaster response, with a focus on wet salvage techniques for water-damaged records, mold identification and treatment, and surface cleaning demonstrations. Attendees will also practice using the Incident Command System for efficient disaster response.

### **Refund and Cancellation Policy**

Attendees who cancel their registration by Sunday, November 10, at midnight will receive a full refund. Unfortunately, no-shows or late cancellations will not be eligible for refunds.

### **Contact Information**

For questions regarding the seminar or registration, please contact Christine Garrett at 678-364-3782 or [christinegarrett@usg.edu](mailto:christinegarrett@usg.edu).

### **Additional Information**

Attendees may pay via credit card or send payment by check directly to Conference and Meeting Services. Information available on registration page. Please note that credit card payments include a non-refundable fee. Lunch will not be provided. Attendees are encouraged to bring their own lunch or visit nearby dining options.

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The Georgia Archives is a unit of the Board of Regents of the University System of Georgia. The Georgia Archives identifies, collects, manages, preserves, provides access to, and publicizes records and information of Georgia and its people, and assists state and local government agencies with their records management.

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